



Manly West SS expectations – be respectful, be responsible, be safe and show effort.

7 October 2014

Dear Parents and Carers

Parents as Partners in Education - Class Allocation Form – 2015

We are about to commence the process of placing your child/ren into class groups for the 2015 school year. Teachers use their professional knowledge and skills to form class groups while considering factors such as ...

- Maturity, independence, responsibility
- A range of abilities across each class group
- Friendships
- Class size/ teacher allocation ratio
- 2014 placement
- Teacher experience and skills
- Physical room size / location
- Students requiring learning enhancement
- Special talents
- Social / emotional support needs / skills
- Behavioural support needs
- Students who do not learn well together
- Gender mix of girls and boys across class/year level

This form is ***not a teacher selection device***, so we would not expect to see a request for a teacher on this form. Parents should add information that is relevant to class placement in 2015. Any details need to be in writing on this form. If you require more space, please use over the page. This information will be used alongside teacher input when placing your child/ren in their 2015 class. The final decision rests with the teachers and the Principal, and consideration is based on the needs of your child/ren and their classmates. If you have multiple children at school, please use the forms below.

Please return to the school office (NOT to class teacher) or via email to lmorr85@eq.edu.au by closing date of Friday, 17 October 2014.

Kind regards

Lisa Morrison
Principal

Student's Name	2014 Class Group	2015 Year level	Information for consideration

Signed: _____ (Parent / Carer) Date: ___ / ___ / 2014

Date received: ___ / ___ / 2014



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