Minutes of The General Meeting Commenced
At 6:55pm On 21st March 2013

1. **Welcome and Attendance**

   Sally welcomed everybody to the meeting, welcomed all our new members and thanked all for attending. Everyone introduced themselves. Anne Comiskey requested that at future P&C meetings she provides a Music report. All agreed.

   Attendees and apologies were entered in the attendance book.

   **Attendees:** Derek Broanda, Rosie O’Toole, Sally Waters, Lisa Morrison, Amanda Carlon, Yvonne Gay, Lesley Irons, Emily Flack, Anne Comiskey, Robyn Rapson, Alison Ganter, Jillian Blennerhassett, Michael Holt, Debbie Stack, Matthew Dunstan (Bayside Swim School)

   **Apologies:** Maddy Shankar, Judy Parr, Tanya Holt, Paul, McCallion, Ranjeeta Malvankar

   Sally thanked Alison Ganter for her fantastic work preparing the Gambling Community Benefit grant to assist the upgrade of the Prep playground. As a result we have been awarded a grant of $33,000.

2. **Minutes of Previous Meeting**

   No amendments required of previous minutes. Sally moved the motion to accept the Minutes of Meeting from 21st February 2013. Rosie seconded. All in favour. Carried.
3. **Business Arising from Previous Meeting**

Amanda asked whether a new date had been set for the Tuckshop Sub-committee and election of Exec team. Bev informed Rosie that the meeting would take place early next term. Sally agreed to follow up.

Amanda asked if the Swim club auditor’s fee had been paid? Sally agreed to follow up.

Lisa stated that the pool lights are being repaired, as is the quadrangle shade (damaged by recent storms). We are on a waiting list of schools.

4. **Correspondence**

1. Invoice received for Uniform Shop laptop - $861. This amount is slightly more than previously approved however all agreed still a good price. Derek and Dewayne are authorised to sign P&C cheques until new signatories are in place. Cheque was signed and passed to Rosie to hand to Jenny Bedford, MWSS Business Manager.

2. P&C Qld (previously QCPCA) Executive Welcome Pack – passed to Sally for review.

3. QAST Talking Tuckshops Smart Choices Newsletter via email – Rosie to forward to Bev and Kirsti.


5. Fete related correspondence – actioned by Rosie.

5. **Sub-Committee Reports**

**Swimming Club:**

No Swim Club report this month. End of season this week and new Swim Club Exec will be starting in Term 4.

Rosie asked to contact Judy to get the contact details of the new Swim Club Exec team and provide a welcome to the P&C.

At this point in the meeting, Matthew Dunstan arrived to talk about Bayside Swim School. Matthew has been involved in swim clubs for many years in the local area. He noticed a gap in swimming coaching at his children’s school – Wynnum State School – and he offered to help. He discovered that the level of swimming in Primary Schools has fallen and many want Learn to Swim programs. However, the model often used is to hire University students to help teach the kids which often means inconsistency of coaches. Matthew suggested a consistent structured learn to swim program and started at Wynnum State School and Wynnum North in Term 4 2012, both during and after school.

The model suggested is for the P&C to contract out to Brisbane Swim School. Lisa
offered that the school starts the contract; a memorandum of understanding will be
drafted to use of the pool plus possibly use the Swim Club shed as Matthew’s office
and share the cost with the school.
Yvonne asked if the Swim School would run during vacations, as currently OSHC use
the pool for some of the day. Matthew replied that swimming coaching could be
offered during OSHC time during term and vacation time.

Amanda asked what fees would parents be expected to pay. Matthew replied cost
would be $20 per week for up to 3 squad swimming sessions and $15 per session for
Learn to Swim sessions (1:4 ratio). Sessions could run 730am – 8am and 8am-830am.

To proceed, Lisa has approached 2 other companies to complete a tender process.
Neither were interested, but the process was compulsory. Lisa will complete the
paperwork.

Matthew stated that the key to its success is getting the MWSS Swim Club involved. He
offered training to the Club.

For the pool to be heated, Robyn stated that a solar/gas combo was the best option,
plus a pool cover. This would cost approximately $24,000.

**Tuckshop:**
No Tuckshop report available.

**Outside School Hours Care:**

| Main Account Balance as at 28th Feb 2013: | $14,413 |
| Special Account Balance as at 28th Feb 2013: | $38,881 |

AGM took place, all positions stay the same. All are parents or past parents:

- Chairperson: Michelle Lockyear
- Treasurer: Rochelle Chisholme
- Secretary: Cathy Ray

Yvonne will distribute Blue card forms to all new P&C Executive team members.

Latest amount taken in Easter Fiesta Ride Band Sales: $3,795.

Places are all filled plus there is a waiting list for our OSHC vacation excursion to
Underwater world in the Easter holidays. Cost per child is $35 for tour, lunch and bus.

Sally moved the motion to accept OSHC Report. Debbie seconded. All in favour.
Carried.

6. **Other Activities**

**Uniform Shop**
Derek stated that the new laptop is set up. Mark Butler has completed the IT setup
required. Next Kirsti will enter the stock list. EFTPOS payments are taken via the EFTPOS
machine located at OSHC.

An Online Tuckshop and Uniform shop was discussed. Bev and Kirsti’s input would be appreciated to discuss this further. Sally will invite them and the new Tuckshop committee to a future P&C meeting to discuss further.

**School Banking**

No report tabled. Banking commission for new bank accounts opened have been paid directly to the school. Jenny Bedford has set up for the commission payments to come directly to the P&C account. This takes place on a quarterly basis.

7. **Treasurer’s Report**

Bank balance as stated at the AGM:
Currently in Bank Account (as at 28th Feb 2013) - $34,126.13
Easter Fiesta Raffle Ticket and Ride Band sales have been deposited since this date.

8. **Principal's Report**

The Principal’s Report for 21st March 2013 was tabled by Lisa Morrison (Principal), with specific points mentioned, as follows:

Balance at Bank as at 1st March 2013: $312,245
(Budget report provided to all attendees as a separate attachment).

(a) Artist in Residence – School funded program for Term 1 which cost $4500. Lisa asked if the P&C would pay for term 2. Rosie stated that the P&C’s goals as agreed by last year’s P&C are to help subsidise the upgrade of the Prep playground and the Pool areas. The consensus by all was that we needed to understand the total amount the P&C would spend in these 2 key areas, before any other large expenses are made elsewhere. The alternative proposal is for the school to offer the art space to an artist who could use before and after school and on weekends. In lieu of payment, the artist would work in class one day each week. Lisa to progress.

(b) Robyn asked whether the school would have more classes in future years? Lisa replied that we only need the same number in Prep to keep up numbers. The school can’t create a managed enrolment plan until all classes are full. We currently have 2 spare classrooms.

(c) Student led conferences introduced this term and have been well received.

(d) We won EZYplant Schools Gardening grant of Garden bed kit worth $500.

(e) Two new EQ policies – ‘Pedagogical Framework’ and a ‘Parent and Community Engagement Framework’. Both resources are available online.

(f) NAPLAN preparation is well underway for Yr 3, 5 and 7 students.

(g) Woolworths Earn & Learn – received 6 boxes of wonderful maths equipment. Planning to participate again – starts on April 8th.

(h) Planning Harmony Day for Term 2 with parent team as per 2012.

(i) Traffic light Survey to be sent out beginning of Term 2.
(j) State Education Week (May 5-11). Cluster schools (10 schools) buying spread in Wynnum Herald to advertise our great schools.

(k) Whole staff learning about our 5 key priorities

(l) Welcome to Jillian Blennerhassett as Deputy Principal. Special thanks to Zena Carusi-Lees for her excellent work as DP.

(m) Changes to come: (1B) teachers Kellie McKillop and Alison Boardman will take leave until end of 2013 and be replaced by Nadia Butler; Literacy Coach Wendy Hine returned on 18th March.

(n) Prep playground consultation is underway with staff, students and parents

(o) In partnership with Wynnum Manly Rotary & Dulux, we are being provided with paint for Swimming Pool dressing shed and pool canteen. School to engage a painter.

(p) Lisa acknowledged the great work being done by all concerned with the Easter Fiesta.

Sally thanked Lisa for her report on behalf of the P&C members.

9. **Fundraising**

Only 2 more sleeps til the Easter Fiesta!
Some Interesting Facts about the MWSS Easter Fiesta 2013:

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of volunteers involved in the day</td>
<td>103</td>
</tr>
<tr>
<td>Number of School run stalls</td>
<td>21</td>
</tr>
<tr>
<td>Number of external supplier run stalls</td>
<td>13</td>
</tr>
<tr>
<td>Amount raised (so far) – Major Raffle Tickets</td>
<td>$6,646</td>
</tr>
<tr>
<td>Amount raised (so far) – Ride Bands</td>
<td>$3,535</td>
</tr>
<tr>
<td>Amount of outgoings [Rides cost $5930]</td>
<td>$10,444</td>
</tr>
<tr>
<td>Number of items donated via Class donation boxes (so far)</td>
<td>3350</td>
</tr>
<tr>
<td>$ value of all donations</td>
<td>$6,633</td>
</tr>
<tr>
<td>$ value of all Major Raffle prizes</td>
<td>$4,663</td>
</tr>
<tr>
<td>Number of visitors to mwssfete.com.au website in last 30 days</td>
<td>2064</td>
</tr>
<tr>
<td>Number of views of WeekendNotes article</td>
<td>1218</td>
</tr>
<tr>
<td>Number of kids who want to dunk Ms Morrison at 130pm!</td>
<td>413</td>
</tr>
<tr>
<td>Amount of profit we will make on the day</td>
<td>WATCH THIS SPACE 😊</td>
</tr>
</tbody>
</table>
Donated signed AFL shirt has now been framed. It will be sold by silent auction at the Easter Fiesta Art Gallery with a reserve price of $12,000. If unsold, it could be auctioned on eBay.

**HUGE** thanks to all of our sponsors. In particular we would like to thank our Gold Sponsor – Fruition Tuition on Cambridge Parade in Manly, who have donated $1000 worth of tuition classes. Also special thanks to our Silver Sponsors – Due East Restaurant & Bar, Gumdale, Zagame’s Paradise Resort Gold Coast and Mantra Sun City and our Bronze Sponsors – Brumbys, Manly Mayfair, Dance Along, Commonwealth Bank, Alma Park Zoo, Peter Cumming and Neil Symes.

But most importantly Rosie thanked everyone in our school community who are working together to make the Easter Fiesta the best event ever. It’s going to be a wonderful day.

***Save the Date: Monday 22nd April 5:30pm -7pm***

Easter Fiesta Thank you Party – meet in the School hall

10. **General Business**

(a) All new P&C committee members see Yvonne for Blue cards.
(b) Yvonne is now ATO contact. Maddy needs to be added.
(c) Workcover percentage – Maddy to generate invoice for Tuckshop, Swim Club, and OSHC

11. **Date of Next Meeting and Close**

The next General P&C Meeting will be at 6:30pm in the Administration Block on Thursday 18th April 2013.

Meeting closed at 8:43pm.

Rosie O’Toole
P&C Secretary