Minutes Of The General Meeting Commenced
At 6:35pm On 30th May 2013

1. Welcome and Attendance

Attendees and apologies were entered in the attendance book.

Attendees:  Rosie O’Toole, Sally Waters, Lisa Morrison, Maddy Shankar, Amanda Carlon, Yvonne Gay, Lesley Irons, Emily Flack, Judy Parr, Warren Finegan, Alison Ganter, Robyn Rapson, Debbie Stack, Jillian Blennerhassett, Taidgh Retford, Kirsti Turner, Beverley Speer

Apologies:  Paul McCallion, Tanya Holt, Michael Holt, Anne Comiskey

Sally welcomed everyone to the meeting and thanked all for attending.
Judy introduced Warren Finegan to the meeting - our new Swim Club Chairman.

2. Minutes of Previous Meeting

Yvonne moved the motion to accept the Minutes of the General Meeting from 18th April 2013. Maddy seconded. All in favour. Carried.

Note: As president, Sally is not allowed to move a motion. Learning process for all.
3. **Business Arising from Previous Meeting**

(a) Judy asked for a copy of the Bayside Swim School agreement. Lisa happy to share with Judy and Warren and will meet together to review.

(b) All reports were circulated to P&C members prior to this meeting. All reports were tabled together and Sally requested any questions from the floor.

(c) Sally made an amendment to her report. It is a requirement that the P&C has a Vice President.  
**MOTION:** Maddy moved the motion to nominate Tanya Holt as Vice President.  
Seconded by Amanda. All in favour. Carried.

4. **Correspondence**  
Amanda presented the correspondence received since our last meeting.

5. **Treasurer's Report**  
Balance as at 31 March 2013: $48,235.16  
Deposits for April 2013: $213.72  
Withdrawals for April 2013: $280.00  
Balance as at 30 April 2013: $48,258.88  
Deposits for May 2013: $883.50  
Withdrawals for May 2013: NIL  
Balance as at 30 May 2013: $49,142.38

(a) To create the P&C budget, Maddy requested inputs from each of the sub committees before the next meeting in June.

(b) Certain payments that were being held due to change of signatories & other administrative reasons will now be released on a priority basis.

6. **Sub-Committee Reports**

**Swimming Club:**
(a) Judy is in search of the Swim Club cheque books since the Audit. Maddy and Bev offered to look for them in all the P&C files currently held.  
(b) Judy asked what is the auditors fee for each of OSHC, Swim Club, Tuckshop. Alison recommended it be divided by time spent of Auditor.  
**Action:** Maddy to confirm amounts.  
(c) Warren is looking at a new laptop and timing controls ready for the Swim Club season later this year.  
(d) Sally thanked Judy for all her work.

**Tuckshop:**
(a) New committee has been voted in and requires approval from the P & C:  
Lyle Fallis - Treasurer, Vanita Hamanne - Secretary, Sandra Neeson - President, Tania
Hemopo - Chairperson.

**MOTION:** Amanda moved the motion to approve the new Tuckshop committee. Seconded by Robyn. All in favour. Carried.

(b) Both Lyle and Vanita have already filled in “The Commonwealth Bank Co-Signatory Forms” which require the P & C to complete, then be forwarded to the Bank.

**Action:** Sally to sign and send off form.

(c) Online Ordering System – to be discussed at the next Tuckshop meeting on Monday 16th June. All welcome to attend.

**Outside School Hours Care:**
(a) Family debts - letter of demand from the P&C is being drafted to chase all outstanding debt over 90 days.
(b) Yvonne requested a copy of all Blue cards from Sally, Maddy and Tanya.

7. **Other Activities**

**Uniform Shop**
(a) Kirsti requested that the Uniform shop could sell bottle green stockings ($10 each) and neoprene visor for sports (sell for $8). P&C Approved.
(b) Kirsti to research supplier for bottle green skivvys/turtlenecks.
(c) No stock control function in MYOB Retail. **ACTION:** Maddy to help Kirsti.

**School Banking**
Banking commission received via School - $272.58
(includes commission for 25 new accounts, plus commission on deposits).

**MOTION:** Bev moved the motion to accept all Sub-Committee Reports. Kirsti seconded. All in favour. Carried.

8. **Principal’s Report**
The Principal’s Report for 30th May 2013 was tabled by Lisa Morrison (Principal), with specific points mentioned, as follows:

**Balance at Bank:** $277,148.52 (including $12000 in provisions)
**Current Enrolment (Prep – Year 7):** 427

(a) NAPLAN testing went smoothly with most students completing the tests calmly and confidently. The Courier Mail used our school for their NAPLAN school story article.
(b) Semester 1 Reports will be mailed out in last week of Term 2. Preps will now have a report card too.
(c) Instrumental Music opportunity - World’s Largest Orchestra with James Morrison & 6,499 other musicians on Sat July 13th. Students being encouraged to join in.
(d) State Education Week (May 5-11) - Cluster Schools Wynnum Herald article – very well received. Principal for the Day
(e) Class Coordinators – next meeting planned for Friday June 7th at 9:00am
(f) Forum to be held next term for Transition into High School

(g) Lisa Morrison has been selected as a regional coach for aspiring principal/deputy principal leaders and Petra Von Richter has been selected into the Aspiring Leaders Program 2013.

(h) Prep Playground - quote selected and discussed in General Business.

(i) Wynnum Manly Rotary, Bunnings & Dulux have provided with paint for Swimming Pool dressing shed and pool canteen. School to engage a painter.

(j) Following work to begin on concrete pathways near prep and the old tuckshop area down to middle oval steps. Tree lopping near Prep. Replacement of doors in boys toilets. Quadrangle upgrade.

Sally thanked Lisa for her report on behalf of the P&C members.

8.1 News from our Chaplain
Sally welcomed Taidhg Retford, our school chaplain to take to the floor.

Taidhg introduced himself. He is in school Mon, Wed and Fridays and is providing pastoral care to students, staff and parents. He also runs a boys soccer club on Friday afternoons. Specific points mentioned:

(a) New Social Skills group to start soon.

(b) Breakfast club to start soon, from 8am onwards. Funding provided by local businesses eg. IGA. **Action:** Rosie to provide Taidhg with Brumby’s bakery contact details who were great sponsors of the Easter Fiesta.

9. Music

**Classroom Music highlights** - Music is always an integral part of the MWSS Under Eights celebration. This year our young students will sing and solfa away those bothersome flies!

**Instrumental Music** - Our Year 5 beginner instrumentalists will take part in the Bayside Beginners Music Week next week. This is a fantastic opportunity for all of the students to build their technique and music literacy skills. Students spend the week at the Sleeman Sports Complex at Chandler, singing, dancing and playing music. The week culminates in a performance for parents/caregivers of the performers.

The MWSS instrumental students are working towards a performance at a Manly Chamber of Commerce **Day in the Park** in August. Further details will be provided when available.

**Choir and BVG** - These groups are presenting a showcase performance of their “works-in-progress” in the PAC on Thursday 20 June, 5.15pm – 6.00pm. All welcome - as long as you bring your singing voices! Following our Fiesta busking performances the main project for choir and BVG this term has been starting to learn the music for **Singfest**, an EQ massed choirs event on 21 August at the Old Museum.

10. President’s Report

(a) Quorum for meetings - Quorum is four members according to the Constitution. Any
four members (Lisa is counted as part of quorum) so in the future, we can hold meetings so long as four members are present.

(b) Wine & Cheese Night and Trivia Night – Sally asked for volunteers to organise these events. **Action:** To be discussed at next meeting.

11. **Fundraising & Social Events**

(a) Easter Fiesta - Easter Fiesta thankyou Party enjoyed by 40+ people.
(b) Date for next School fete – International theme – Saturday 5th September 2015.
(c) Walkathon – Thursday 19th September. Alison happy to organise again. Robyn will assist. Suggested that we extend the event this year to include a picnic afterwards.

Prize packing included in the price by Oz Fundraisers.
(d) Sat 13th July – Family Fun Afternoon (1pm – 4pm) in Lota Park. Bring kites, Frisbees, scooters etc.

12. **General Business**

(a) Prep playground – Prep children voted for the layout which includes a spider web climbing and swings. Approximate total cost is $46K. In addition the school needs $7K more for the flooring (synthetic grass, including patterns). A total cost of $54K Yvonne and Lesley suggested that OSHC could offer $5K, to be agreed at the next OSHC meeting. The P&C would review current spending and determine whether the remaining $2K could be funded from P&C account.

(b) Pool Cover including roller. Our pool is one lane bigger than most, so could not reuse another schools. Pool cover will be purchased by the school. **MOTION:** Rosie moved the motion that the P&C agree in principal to pay for the pool cover ($12k max). Seconded by Alison. All in favour. Carried.

Tender process required before we finalise on supplier. **Action:** Lisa and Maddy.
(c) Alison to look at Grant for Pool heating and conversion to salt pool. Gaming grant application deadline - August 2013

(d) Bayside Swim Club will pay for the Pool tuckshop area refurbishment and pool chemicals.

13. **Applications for membership and recording of new members**

New membership forms received from Steve Stringer, Tristan Hamilton, Brad Small, Paul McCallion and Warren Finegan. They will be added to the P&C Member register and P&C email distribution list for 2013/2014.

14. **Date of Next Meeting and Close**

The next General P&C Meeting will be at 6:30pm in the Administration Block on Thursday, 20th June 2013.

Meeting closed at 8:20pm.

**Rosie O'Toole**

**P&C Secretary**