Minutes Of The General Meeting Commenced
At 6.42pm On 21st November 2013

1. Welcome and Attendance

Attendees and apologies were entered in the attendance book.

Attendees: Tanya Holt, Sally Waters, Lisa Morrison, Alison Ganter, Rosie O’Toole, Anne Comiskey, Robyn Rapson, Jillian Blennerhassett, Yvonne Gay, Lesley Irons, Beverley Speer, Warren Finegan

Apologies: Michael Holt, Donna Russell, Kirsty Turner, Andrea Asquith, Mathew Dunstan

Sally welcomed everyone to the meeting and thanked all for attending.

2. Minutes of Previous Meeting

The following amendments were noted to the prior meeting minutes from 17th October 2013:
(a) Number 2 – moving a motion. Change to Lisa. (Can’t be Sally)
(b) Move a motion for Treasurers report – Lisa, Seconded by Alison.

3. Business Arising from Previous Meeting

No business arising.
4. **Correspondence**

Australia Fundraising – WalkAthon Early Bird Registration before Xmas – handed to Robyn - happy to help – We will involve new HSE teacher, Bev offered to help.

Year 7 Social – P&C Contribution – General Business

ACSEA – various emails – for general info


Exec Approved - School – request for P&C to pay for end of year awards - our Quiet Achiever ($25 per student) and Dux ($80) Awards.

This year we have 17 classes x $25 is $425, plus $80 Dux gives a total of $505. Put in schedule for next year.

Parent Talk magazine – very good info re: preparation for next year’s AGM. Need to agree a new auditor to prepare audit report prior to AGM – discuss in General Business

Yvonne’s training certificate

Fruition Tuition competition – Rosie to reply no.

5. **Sub-Committee Reports**

**Swimming Club:**

Report by Warren. Stand up meetings at Swim meetings

$5762 current balance. Funds to come out of it.

39 members this season with more coming in. Poor start due to weather.

Large oztag membership on Monday nights. Also Lost members to Wynnum School club. They have heated pool.

9th Dec last night - social night. 615pm.

Wynnum Cup on 1st Dec.

Matthew (Bayside Swim School) is doing really well.

Timekeeping system is being made available to us beg of next year at good cost, plus fundraising to pay for it. Using on a trial basis so far. Cost estimate - $100 per lane + LCD screen. Should not be more than $2000.
Hire agreement to be sent out by school (Jenny working on it).

Budget ok, except fundraising for timesystem.
Sam Culley organising.

Sally will attend Yr 1-3 and Prep swim carnival and Warren will go to senior swim carnival.

**Tuckshop:**

Balance in the bank – 10239
Not all the bills paid - $5400 to pay.
$4600 outstanding.
Waiting to pay = $3257.36
Had some volunteers which is great.
Fridays are very busy. Bev can cope except Friday. Definitely ok for the moment.
Online ordering is the way to go.

**Outside School Hours Care:**

Report tabled as provided by Yvonne.
Main Account Balance as at 31/10/13 : $27327
Special Account Balance as at 31/10/13: $5349
omit to mention in report term deposit - $30,000

(a) Tanya brought letter to sign for debt collectors for Sally to sign. They take 25% but better than nothing. Approx. 18 to send out.

(b) Vanuatu – books, rubbers etc to kids there. Met headmaster and gave him the books and things. Will Write letters. They have no sporting equipment – so plan to ship over balls, skipping ropes, scrabble board etc.

6. **Other Activities**

**Uniform Shop**

Preparations for 2014 Uniforms underway.
All stock in except polo, day shirts and dresses – expected mid Jan – Maureen Fashions.

Balance - $8099.
School Banking

Received Total $707 banking commission for new accounts for whole year. Sally thanked Diane for all of her hard work.

Robyn moved the motion to accept all Sub-Committee Reports. Tanya seconded. All in favour. Carried.

7. Treasurer’s Report
Rosie reminder to Tanya - Need to send all fiscal reports to auditor to prepare auditors report for AGM. See Parent Talk magazine for info.

Tanya is progressing the set up of Comm Biz with CommBank.
And the EFTPOS info - see report. cheaper on Comm Biz - mobile one for fete etc.
Lots of forms to sign.
Reconcile report.

Cash balance - $26, 000, but $2.500 to spend plus carols night.
Bev moved the motion to accept the Treasurers report. Jillian seconded. All in favour. Carried.

8. Principal’s Report
The Principal’s Report for 21st November 2013 was tabled by Lisa Morrison - refer to report - with specific points further discussed as follows:

(a)Enrolment – 446; Preps 80+
Active School travel
Artist in Residence
Easter Fiesta
Sailing Tackers
30 kids for instrumental music year 4.
School musical. please come. 3pm and 6pm.

Important: community Engagement incl Pre-Prep involvement
reading to Learn – way of teaching changes. All staff will be trained in it – 8 days of training.

Science is our next focus – Scientist in Residence info.
Partnerships – incl Wynnum librbary – famous author. and Bayside Swim school.

Training

ICT team – bring your own digital devises. ipod, ipad learning. Bandwidth needs to be extended to cope.

New staff 2014 staff list – Nadina HPE gung ho! Permanent teacher and lives local.

Mary Anne – surname wrong. Yr7.
Barbara extended to end of term 1 Petra to stand in.
Lisa made a special mention and thank you to Gillan Blennerhassett for the wondeful contribution she made in her time here as Acting Deputy.

Facilities – Govt are giving school $90K. Over school hols, ne fence around the pool.
New kitchen in pool canteen. Kitchen in PrepA. Covered walkway between C block and boys toilet.

Pool program scheduled for May 2014 - they will empty and repaint pool and outside plus repair cracks in pool deck.

pool cover any time now!

Prep ceilings A and B are being removed of asbestos early Jan. New plasterboard.

Suggest last day of school – no Preps. to move all the stuff from Prep into containers.

Need new school server and bandwidth – need fundraising from P&C.
Thank youto P&C for all hard work.

Sally thanked Lisa for her report on behalf of the P&C members.

9. **Music**

See Anne’s report .
manly Halloween quartet
Instrumental recruitment – balanced band. Some instruments may need servicing.

All groups concert. Sally publicly thanked Anne for her involvement P&C. Ned. $ for music.

Conservatorium visit, Qld orchestra – Anne visit – to give kids option to do instrument out of school.

Busking around school fab.

Award ceremony by Sally to Alison for lifetime membership. Walkathon, treasurer, and grants.

Unexpected acknowledgement – Cameron Tappne
Can be challenging; be part of child’s school life. Shame aren’t more people.

10. **Fundraising**

Fundraising events coming up:

Xmas carols : Glowsticks/Candles?
Sausage Sizzle
begins at 5pm -545pm for BBQ.
Don’t need onions. 12th Dec.
metal trays, pie warmers, so need to start at 430pm.

Everyone bring a rug for a hall.

Rosie buy candles. x 200. $2 for candles and $1.50 glow sticks.

Rosie Moved a motion for candles; Bev 2nd.

10. **General Business**

(a) Yr 7 social – P&C contribution –
$100 Peter Cumming
Total $1100 in fundraising

Agreed $250 for P&C towards cost for decorations and extra DJ time.
Moved a motion – Rosie 1st, Yvonne 2nd

(b) Lisa moved a motion for the $550 Quiet Achiever awards and Tanya 2nd

(c) Tanya to look at Qld P&C for Auditor. Yvonne move motion for approx. $1000 for auditor. Robyn second
(d) Thankyous need to send out P&C know
Lisa suggested Awards day (Wed 11th) Adjourn to quadrangle undercover area, and
invite volunteers to attend. Volunteers morning tea.
Volunteer roll of honour on website. Invite from school and P&C.

Alison bring decorations from end of yr social to morning tea.

(e) Pool heating – we need a grant. Awaiting to be submitted. Needs prep
playground grant to be acquitted before we can apply. Lisa will try to rush acquittal
through to ensure we get grant in 30th Nov.
contribution from $20K Brisbane City council – we find out on 3rd Dec for that.

(f) Online ordering – Priority to sort out term1 2014. Bev and Rosie.

(g) Artist in Residence discussed – school to fund 1 day per week for all year – 2014.
Scientist in Residence – no cost to school. P&C to help in National Scientist week in
August.

P&C Fundraising priorities:
Priority 1 - IT – improved broadband and server – Lisa move a motion that its next P&C
priority – for sum of money for broadband. One or other whichever ceoms first.
Lisa – iPads – in Prep replacing towers with laptops and ipads.1-1 not good. no
educational value. Need a partner to bounce against.
But a group of ipads to share. Pods of 4

Priority 2 - Shade sails. Sun Safety grant for Prep sails? plus grandstand shades around
pool.

Priority 3 - seating around playground

Priority 4 – Fitness Trail on Back oval.
Lisa moved the motion and 2nd Yvonne moved the motion for all the stuff

Grants subcommittee –

**Send grants email to Alison - ROSIE**

$4.5K from Walkathon is for heating of the pool.

Siky Oaks Parking – Lisa to discuss with Silky Oaks if parents can park there on Mondays
for parade.

Sally to do planner for next year.

Independant School – Lisa has some processes we can use. community consultation process.
Need % buy in from staff and community.
School Council would have to be put in place. Preferably with specific expertise. needs
volunteers. Once an IPS, can’t go back. qld Govt want all schools IPS by 2015!
For discussion – how to attract more to P&C meetings.

11. **Applications for membership and recording of new members**

   No new members this meeting.

12. **Date of Next Meeting and Close**

   The next General P&C Meeting will be at 6:30pm in the Administration Block on Thursday, 20\textsuperscript{th} February 2014.

   Meeting closed at 9.15pm.

Rosie O'Toole
MWSS P&C Secretary