Minutes Of The General Meeting Commenced
At 6.50pm On 17th October 2013

1. Welcome and Attendance

Attendees and apologies were entered in the attendance book.

Attendees: Tanya Holt, Sally Waters, Lisa Morrison, Alison Ganter, Taidhg Retford.

Apologies: Rosie O’Toole, Anne Comiskey, Robyn Rapson, Michael Holt, Donna Russell, Kirsty Turner.

Sally welcomed everyone to the meeting and thanked all for attending.

2. Minutes of Previous Meeting

The following amendments were noted to the prior meeting minutes from 19th September.

Paragraph 10, General Business to be noted as paragraph 11 and subsequent numbers updated. In this point a) needed to be seconded by Lisa Morrison. Point b) needed to be seconded by Lesley Irons. Point e) to be updated to request executives sondier $5000 for the year 2014 rather than $4000 per term. Sally moved the motion to accept the amended minutes. Tanya seconded. All in favour. Carried.
3. **Business Arising from Previous Meeting**

   No business arising.

4. **Correspondence**

   Several emails have been received from photo group proposing to do photos next year. Rosie to be asked to respond to them saying that we will not be requiring their services.

   No other Correspondence to note.

5. **Sub-Committee Reports**

   **Swimming Club:**

   No report tabled. As there has been no report for the past couple of months and swim season has now begun, Sally to request that a report be submitted by Warren for the next meeting.

   **Tuckshop:**

   No report tabled. Bev notified Sally that she has been having problems accessing her reports so she will advise on bank figures etc shortly. This access has now been correctly by Mr Butler.

   **Outside School Hours Care:**

   Report tabled as provided by Yvonne.
   Main Account Balance as at 30/9/13 : $11,116.11
   Special Account Balance as at 30/9/13: $12,834.87
   $30,000 moved from special account into term deposit to cover leave liabilities.

   (a) Yvonne noted that she would like to go ahead with 1st and 2nd letters from debt collectors at no cost to the P&C. 25% would be retained by debt collectors for any amounts recovered. Tanya moved a motion to go ahead with these letters and Alison seconded. It will be reassessed following these letters on a case by case basis as to whether legal letters will be sent at a cost of $50. These solicitors letters will have to be approved at a later P & C meeting if necessary.

   Lisa moved the motion to accept all Sub-Committee Reports. Alison seconded. All in favour. Carried.

6. **Other Activities**

   **Uniform Shop**

   No report tabled. Uniform bank balance $6,177.63 as at 16 October.
School Banking

No report tabled.

7. Treasurer’s Report

Bank balance as at 16\textsuperscript{th} October $22,542.02.
Tanya noted that the takings from the walkathon deposited by Alison had been banked into the wrong account by the Cth bank (another customer account). Tanya followed this up with the bank and the money would be put back into the P&C account by close of business 18\textsuperscript{th} October.

A cheque was written for the prizes associated with the walkathon.

Tanya will register the P&C for commbiz and will update signatories this way in future. Kirsty still requires access and Maddy to be removed.

Tanya still to update Uniform shop MYOB records and accounts with Kirsty.

8. Principal’s Report

The Principal’s Report for 16\textsuperscript{th} October 2013 was tabled by Lisa Morrison - refer to report - with specific points further discussed as follows:

(a) The working bee only has 1 parent volunteer so far. Next year the P&C propose to schedule a couple of working bees ahead of time and to be discussed by Lisa with Ian (groundsman) as to any specific areas he would like extra hands to help with during the year.

(b) Teachers are involved in moderation meetings to work out grading consensus across year levels and schools.

(c) Lisa is getting more involved with other school panels etc to gain extra community involvement.

(d) Reading egg was discussed as to how this was operating and being received within the school.

(e) World teachers day will be celebrated by MWSS on 25\textsuperscript{th} October.

(f) RACQ video was produced using children from the school and was shown on parade on Monday 14\textsuperscript{th} October. The students were excited.

(g) Moreton Bay Environmental Centre has new boat which can be used for education which will benefit the school on excursions.

(h) The school musical will be held on 7\textsuperscript{th} December

Sally thanked Lisa for her report on behalf of the P&C members.
9. **Music**

   No report.

10. **Fundraising**

   Fundraising events coming up:

   Xmas carols – minor fundraiser selling glow sticks on 12th December – see general business.

   Alison provided report on walkathon and summaries to be passed onto organiser for next year.
   Takings were down slightly on prior year by approx $700. Biggest funds raised by ‘1/2 C.
   Lower grades participate more in this event’s fundraising. 1/3 of students raised funds for this event.
   Net profit for this event just over $4,000.
   
   See statistic sheets attached.

   Alison was thanked for her efforts with this event.

   It was confirmed that the Wine and Cheese evening proposed had been cancelled due to lack of interest.

10. **General Business**

   (a) Following the correction of minutes from prior meeting regarding cost of art teacher, it was also proposed by Lisa that the school hold a science exhibition to coincide with Science week and competition. Maybe in July. The funding for the art teacher to be discussed at the next P&C meeting as part of strategic planning and budgeting. The art teacher’s employment would also work towards an art show/art gallery as part of the next fete as a fundraiser to regain some of the funding.

   (b) Robyn has received shade quotes for pool areas between sheds and also for across fronts of grandstands to minimise sun exposure during carnivals. Robyn also has quote for shade over new spiderweb in prep playground. Sally to pass on quotes to Lisa for further consideration.

   (c) It was decided that the next meeting would be the final for the year on the 21st November. This meeting would be a strategic planning/budgeting meeting for the next year with parents encouraged to attend through the newsletter. Drinks to be held post meeting to thank P&C for the year.

   (d) Monkey bars in the new prep playground have been lowered with a couple of other items also yet to be corrected.
(e) P&C will host a free sausage sizzle at the Xmas Carols on 12th December. Volunteers to help organise this will be requested at next meeting. Required will be people to man BBQ and set up clean up, order poppers/water and bread, sauce, sausages as well as someone to review glow sticks on hand and order where required and sell at evening. Lisa will draft letter to go home asking for attendance numbers as well as requesting any special dietary requirements for vegan etc to be catered for. She will talk up the improvements in the event based on last year’s lack of success. Evening will be held in the hall which can be darkened to use glowsticks. BBQ to be on the grass outside, Seats to be retracted and sound system to be utilised. Glowsticks to be sold from hall canteen. Taidhg to have donation tin at the event to look for funding support.

(f) Taidhg noted that a “Back our Chappies” drive was happening due to a case currently in the high court to scrap funding. He will approach people around the school for signatory support as well as adding a website link in the next newsletter for parents to sign up to.

(g) Lisa raised idea to possible move towards being an independent public school and went through what this meant for the school. This would have to be fully evaluated by the community and support evaluated however Lisa just wanted to raise it at this point for thought and discussion.

(i) Alison questioned Lisa as to when the current grant would be acquitted as the new grant applications were open and due 30th November.

11. Applications for membership and recording of new members

Taidhg completed membership application.

12. Date of Next Meeting and Close

The next General P&C Meeting will be at 6:30pm in the Administration Block on Thursday, 21st November 2013 as a strategic planning meeting.

Meeting closed at 8.25pm.

Tanya Holt
Treasurer and stand in minute taker