Minutes Of The General Meeting Commenced
At 6.35pm On 19th September 2013

1. Welcome and Attendance

Attendees and apologies were entered in the attendance book.

**Attendees:** Sally Waters, Rosie O’Toole, Lisa Morrison, Yvonne Gay, Lesley Irons, Anne Comiskey, Robyn Rapson, Jillian Blennerhassett, Debbie Stack, Taidhg Retford.

**Apologies:** Kirsti Turner, Tanya Holt, Michael Holt, Alison Ganter, Andrea Asquith, Donna Russell, Warren Finegan, Emily Flack

Sally welcomed everyone to the meeting and thanked all for attending.

2. Minutes of Previous Meeting

(a) Yvonne requested that Nicole Stinger’s request for membership be added to last minutes. All agreed.
(b) In section 5, Lisa moved the motion not Sally.
(c) Treasurer’s Report (Section 7) was provided by Sally on behalf of Maddy.

Jillian moved the motion to accept the Minutes of the last Meeting dated 15th August 2013, including amendments noted above. Yvonne seconded. All in favour. Carried.
3. **Business Arising from Previous Meeting**

(a) Yvonne has received AusKey.
(b) Cheques are needed to pay for the folding tables and the pool cover. Sally will find out exact figure from Jenny Bedford for the tables and coordinate signatures for cheques.
(c) Sally has organised for a coffee van to sell coffees this Friday from 8am onwards at the FootSteps performance. 50 cents per coffee will be donated to the P&C.

4. **Correspondence**

Emails received since last meeting:
(a) Maddy emailed the P&C Exec team to notify his intention to resign as P&C treasurer, due to other commitments. Sally thanked Maddy his work on the P&C.
(b) Wynnum Bayside Twilight Fun Run volunteers – Rosie will inform organisers that unfortunately we have no-one to assist this year.
(c) Advanced Life Photography – requesting to meet with P&C re school photos - Rosie to reply and say not required.
(d) Pool Cover – Solarwise Solutions – installation date to be confirmed for early term 4. Quote only $8K – see Principal’s Report (k).
(e) MBCC chess championships – 20th October – passed information to Lisa
(f) P&C Qld – Notice of Agenda on Friday 13th September
(g) ACSEA (now called Community Management Solutions) – have now moved to Newstead and Queensland 2013 State Minimum Wage increase – passed to OSHC.

Post received since last meeting:
(a) EZ Cover – Agreed we would advertise again in school newsletter - cost $1.20 per book cover - 10 cents is donated to school.
(b) Workcover invoice - with Yvonne to review. Sally to organise cheque.
(c) Entertainment book – Received cheque for sales of entertainment books. Sally to contact Vicky to organise for next year and Rosie to write thank you letter for cheque.
(d) Bank forms – Due to Maddy’s resignation as treasurer a new set of bank signatory forms is required. Sally will organise at beginning of Term 4.

5. **Sub-Committee Reports**

**Swimming Club:**

No report this meeting.

**Tuckshop:**

Balance at bank (as at 01/09/13): $7,136.30

No report this meeting.
Outside School Hours Care:

Minutes: Reports tabled from meeting held on 17th August by Yvonne Gay & Lesley Irons.
Main Account Balance as at 1/9/2013: $21,744.54
Special Account Balance as at 1/9/2013: $39,826.71

Rosie moved the motion to accept all Sub-Committee Reports. Yvonne seconded. All in favour. Carried.

6. Other Activities

Uniform Shop
No report tabled

School Banking
No report tabled.

7. Treasurer’s Report

No report tabled.
Balance at bank (as at 1/9/13): $30,952.26
Trivia Night & Father’s Day Raffle takings – approximately $2,000

(a) Sally stated that according to P&C guidelines, the current bank statement needs to be signed by the President and Vice President at each meeting.

8. Principal’s Report

The Principal’s Report for 19th September 2013 was tabled by Lisa Morrison (Principal), with specific points mentioned in report, as follows:

Balance at Bank not available

(a) NAPLAN reports will be sent over the holidays.
(b) Scientist in Residence - Dr Jane Fitzpatrick
(c) Author Nick Earles will visit the school on Fri Oct 25th at 2pm
(d) Transition to high school plans for 2014 - Still to decide whether we will have two socials or one, so that it can get booked up soon.
(e) Lots of great events this term – Footsteps tomorrow
(f) Facilities over the school holidays. Another tree will be lopped in Prep area in preparation for new Prep playground. Both the quadrangle makeover and Prep playground equipment will be installed over the Spring school holidays.
(g) Pool maintenance program – to replace the coping around the outside of the pool, to empty pool and fix cracks. Planned to start May 19th 2014 and will take 6 weeks. This will impact Bayside Swim School; they can use Wynnum West SS pool instead.

(h) School has received $8.5k for pool canteen. Plan to install new kitchen in Term 4 (will be similar to the hall kitchen). School will pay 4% for Project Management provided by the Regional Asset Management team. Other items on list - Fix walkway outside science room, various lights, replace kitchen in Prep1.

(i) Sam Culley suggested a lift up bench for the pool canteen. This will be included in quote.

(j) Sam Culley, via Lisa, enquired whether the Tuckshop could use the swim club fridge which is no longer needed.

(k) With the $3K already approved by P&C (as part of pool cover approval but not used). Could this money be used to put a roller shade next to the pool shed? All agreed that any shade around the pool is good. Robyn agreed to investigate shade solutions for around the pool.

(l) Sally and Rosie requested to Lisa that she include in her report the contributions made for the Prep playground by the P&C, OSHC and Easter Fiesta.

(m) Seating around the school – picnic tables, long bench seats. Lesley requested that seat area behind OSHC next to the tree be added to the list. Lesley offered $5k towards the seating. Next steps - to find out how many, and what cost? To be discussed at next meeting (Lesley, Lisa, Taig, Jillian and Yr 6 team to investigate).

Sally thanked Lisa for her report on behalf of the P&C members.

9. **Music**

Report tabled by Anne Comiskey.

(a) Singfest fantastic, in particular super behaviour by our students.

(b) Instrumental recruiting for next year has commenced. Year 5 upwards.

10. **Fundraising**

Fundraising events coming up:

- 23rd August Trivia night was a huge success.
- 18th September Walkathon
- 12th October Wine & Cheese night
  (a) Yvonne will put advert in Wynnum Herald.
- Carols by Candlelight (date TBC)- Needs a volunteer to organise
- 5th September 2015 Fete
  (b) Fete will be called the WOW Fete (Window on the World) Fete
  (c) All agreed to move date of fete to coincide with the monthly Silky Oaks Garage Sale. Agreed the new date will be Sat 15th August 2015.

10. **General Business**

(a) Rosie moved a motion for the P&C to support the provision of the Chaplaincy Service in the school, and would like to utilise NSCSWP funding for that purpose.

(b) Lisa moved the motion to accept Maddy's resignation

(c) Tanya Holt nominated herself to take the role of Treasurer. Robyn moved a motion
to accept Tanya as the new Treasurer. Lisa seconded.
(d) Sally nominated Robyn Rapson as Vice President. Debbie moved a motion to accept Robyn as Vice President. Yvonne seconded.
(e) Lisa requested that the P&C Exec consider $4K per term for the school to keep Mel Thompson as our Artist in resident. Future projects to include Pool and Garden Art. To be discussed at next meeting.

11. **Applications for membership and recording of new members**

   No new members.

12. **Date of Next Meeting and Close**

   The next General P&C Meeting will be at 6:30pm in the Administration Block on the 17th October 2013.

   Meeting closed at 8.09pm.

   **Rosie O’Toole**
   MWSS P&C Secretary